

River Valley Community College
Registrar's Office
One College Drive - Claremont, NH 03743-9707
Fax: (603) 543-1844

INTENT TO GRADUATE FORM - 2010

(Please complete form in ink.)

I request consideration of my candidacy for a (circle one): **DEGREE** **DIPLOMA** **CERTIFICATE**

With a major in: _____
for commencement exercises to be held on **Friday, May 14, 2010**. I understand that in order to receive this award, I must successfully complete all required courses and attain a 2.0 minimum cumulative grade point average for **all** courses taken at the College as well as program-required courses (to receive the degree) or attain a minimum 2.0 grade point average for program-required courses (to receive the diploma, professional certificate, or certificate.).

I understand that there is a graduation fee of \$70.00, which is a required fee and will be included in my Spring tuition bill. I also understand that this fee is required whether or not I participate in the graduation ceremony.

Name: _____
(PRINT name *exactly* as you want it to appear on your diploma.)

Student ID#: @ _____

Signature: _____ **Date:** _____

NOTE: If you are requesting TWO degrees/diplomas/certificates, you must complete TWO Intent to Graduate forms--one for each major. There is only ONE graduation fee (\$70.00) for a multiple degree/diploma/certificate candidate.

The following students are eligible to participate in graduation exercises:

1. Students who have completed all requirements by the end of Spring Semester.
2. Students who have completed all but six semester hours of required credits for the degree, diploma, professional certificate, or certificate by the end of Spring Semester. These final credits must be earned before the end of the subsequent Summer Semester. **Students in this category must present a plan, in writing before March 1, to the Vice President of Academic Affairs, showing how the remaining credits will be earned. The VPAA must approve this submitted plan and will respond to the student in writing.** Students who have credits remaining upon graduation are not eligible for graduation honors at the ceremony.
3. Exceptions to the above are made by the President.

No credentials are issued to students until they have completed all requirements for the degree, diploma professional certificate, or certificate. Students with outstanding balances or overdue library materials will not receive the credentials.

Office Use Only

Date Received: _____
Registered Spring' 10: _____
Copy to Program Director: _____

Major Verified: _____
Grad Fee Assessed: _____
Dual Major: _____

Applied Status: _____
Bus. Office to Assess: _____

***THIS FORM MUST BE RETURNED TO THE REGISTRAR'S OFFICE
NO LATER THAN DECEMBER 1, 2009.***