



Consortium Agreement By and Between
River Valley Community College (RVCC)
and

(Host Institution)

APPROVAL TO TAKE COURSE(S) AT ANOTHER INSTITUTION

Name: \_\_\_\_\_ SSN/ID#: \_\_\_\_\_
First Middle Last

Address: \_\_\_\_\_

Preferred e-mail: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name of Host Institution: \_\_\_\_\_ Semester: \_\_\_\_\_ Major: \_\_\_\_\_

This Agreement by and between RVCC and \_\_\_\_\_
(Host Institution) is made pursuant to Title IV regulations governing students taking courses at another
institution for credit toward RVCC degree, diploma, or certificate programs.

It is the STUDENT'S RESPONSIBILITY to obtain signatures from your Program Director/Advisor for approval that the class is
part of your program and graduation requirement. If this form is incomplete it will be rejected and returned to the student for
completion.

COURSE(S) APPROVED ONLY WHEN SIGNATURE IS OBTAINED.
COURSE DESCRIPTIONS REQUIRED FOR APPROVAL.

(REQUIRED)

Course Number/Title/Number of Credit(s)/Cost

(REQUIRED)

RVCC Equivalent

1. \_\_\_\_\_

Program Director/Advisor Signature Date Vice-President of Academic Affairs Date
(Major Field courses require signature of Program Director)

(REQUIRED)

Course Number/Title/Number of Credit(s)/Cost

(REQUIRED)

RVCC Equivalent

2. \_\_\_\_\_

Program Director/Advisor Signature Date Vice-President of Academic Affairs Date
(Major Field courses require signature of Program Director)

Credit for the above course(s) will be accepted as transfer credit by RVCC provided: grade earned is a "C" or
better; AND credit has not been earned via Challenge Exam, Credit by Exam or Pass/Fail grading. NOTE:
Transfer credits do not affect Grade Point Average at RVCC. To be eligible for an RVCC degree, students must
satisfactorily complete a minimum of 16 credits of course work at RVCC -controlled courses with at least half of
these credits in last semester Major Field courses. Exceptions require the approval of the Vice President of
Academic Affairs and the Academic Standards Committee.

**Student Authorization for payment of tuition and fees to the Host Institution from  
RVCC and Release of Transcripts**

I authorize RVCC to pay my tuition and fees to the Host Institution named above for the course(s) listed above out of my Financial Aid Award for the current academic year. I understand that payment will be made to the Host Institution and I accept responsibility for any unpaid balances at both institutions. It is the student's responsibility to make sure all balances are paid at each institution.

I authorize \_\_\_\_\_ (Host Institution) to release an official copy of my transcript to RVCC. I understand that the course will not transfer into my Home Institution, to meet my program requirements, unless I receive a grade of "C" or better (grades of C- and below will not transfer), but all grades and credit hours will be counted in my attempted hours for Financial Aid purposes.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please Print Name

**Certification of Financial Aid Eligibility**

The Financial Aid Office at RVCC has a financial aid package which has been accepted by the student. The student is eligible for Financial Aid in an amount sufficient to cover tuition and fees at both RVCC and the Host Institution (afore-mentioned) for the semester specified in the Consortium Agreement.

\$ \_\_\_\_\_ is the amount of Financial Aid available for the Host Institution.

\_\_\_\_\_  
RVCC Financial Aid Director

\_\_\_\_\_  
Date

**Office Use Only:**

**Verification of Registration to be completed by Financial Aid Office at the Host Institution**

*I have reviewed the Registration Form for the above-named student for the semester specified and can confirm that, as of this date the Student is registered for the courses listed on page 1 of this Agreement.*

*Total cost of the tuition and fees for the courses listed on Page 1 is \$ \_\_\_\_\_*

\_\_\_\_\_  
*Host Institution's Financial Aid Officer*

\_\_\_\_\_  
*Date*

cc: BANNER \_\_\_\_\_  
Bursar's Office \_\_\_\_\_  
Registrar \_\_\_\_\_

River Valley Community College (RVCC)  
One College Drive, Claremont, NH 03743  
Phone: 603.542.7744 Fax: 603.543.1844

Keene Academic Center  
438 Washington St., Keene, NH 03431  
Phone: 603.357.2142 Fax: 603.357.0408

Website: [www.rivervalley.edu](http://www.rivervalley.edu)