



**CONGRATULATIONS CLASS OF 2019!
IMPORTANT INFORMATION YOU MUST KNOW ABOUT GRADUATION!!!**

GRADUATION REHEARSAL – Wednesday, May 15, 10:00am-12:00pm

Location: Claremont Opera House, 58 Opera House Square, downtown Claremont

There is one graduation rehearsal and graduating students are required to attend. Graduates will line up alphabetically within their program in Broad Street Park (next to the Opera House). RVCC staff will be there to direct you. You will be given a name card at rehearsal that you **must** bring to the graduation ceremony. No caps or gowns are needed for rehearsal. Come as you are!

GRADUATION TICKETS FOR GUESTS

There is limited seating at the Claremont Opera House for the ceremony. At the rehearsal, graduates will be given 3 tickets required for your guests to attend the Graduation Ceremony. (Tickets will be given to graduates who indicated on their Intent to Graduate forms that they will be attending the ceremony.) Tickets are through the College not the Opera House. If you do not need all three tickets, we will have a station at the rehearsal where you can return unwanted tickets. You may also inquire about extra tickets at this station on a first come first served basis.

END OF YEAR CELEBRATION – Wednesday, May 15, 12:00 noon

Location: RVCC in Claremont (One College Drive)

The End of the Year Celebration is a free event for **all** RVCC students, graduating students, faculty, and staff. It is coordinated and hosted by the RVCC Student Government Association. This will be a party with food, music, a mechanical bull, gifts and more! Please contact Anna Batty (542-7744, Ext. 5527) if you have any questions.

GRADUATION CEREMONY – Friday, May 17, 6:00 p.m.

Location: Claremont Opera House, 58 Opera House Square, downtown Claremont

4:00-5:00 p.m. Prior to the ceremony, there will be a reception with light refreshments for graduates, family, friends, faculty, and staff in **Broad Street Park** (next to the Opera House). **Guest should proceed to the Opera House at 5:00 p.m. for seating. There is no reserved seating in the Opera House.**

5:30 p.m. Please be dressed in full regalia, in line, and ready to march by 5:30 p.m. **YOU MUST BE ON TIME!** Line up alphabetically within your program in the designated area in the park. RVCC staff will be there to direct you. **Be sure to have your name card with you (given out at rehearsal).** You will present your name card during the ceremony when it is your turn to go on stage. At the close of the ceremony, and following the changing of the tassel, there will be a recessional. The first people to exit will be the platform officials, followed by the faculty, followed by the graduates. Guests will remain seated until all graduates have exited.

GRADUATION REGALIA (CAP, GOWN, & HOOD)

Your cap, gown, and hoods (hood for Associate Degree only), will be ready for pick up at the Campus Bookstore according to the following dates:

- * For those that ordered **prior** to March 15, 2019, your cap & gown will be in approximately between April 15 and April 30, 2019.
- * For those that **did not** order prior to March 15, 2019, your cap & gown will be in after May 1, 2019.

Try on your cap & gown before graduation so there will be ample time to make any necessary exchanges or alterations. Store your gown on a hanger to minimize wrinkles. **Be cautious of ironing** your gown and use the light heat setting. **If you did not order your cap and gown by March 15, 2019, contact the Bookstore at 603-543-0915 IMMEDIATELY.** The Bookstore will have limited extra caps and gowns available after May 1, 2019.

NOT ATTENDING THE GRADUATION CEREMONY?

If you indicated on your Intent to Graduate form that you were attending graduation but now find that you cannot attend, please notify the Registrar as soon as possible in writing by emailing: jedavis@ccsnh.edu using your student email.

GRADUATION HONORS – Gold Tassels 

Gold tassels will be distributed by Program Directors at lineup on Graduation evening (College CGPA of 3.50 or higher). Graduation Honors: Cum Laude, Magna Cum Laude, and Summa Cum Laude will be noted on your diploma and your official college transcript. See page 23 of the 2018-2019 Student Handbook for more information.

PHI THETA KAPPA MEMBERS



The Alpha Delta Chi Chapter will be submitting a pre-paid bulk order for graduation regalia or you may order individually by going to www.ptk.org. Please see instructions and dates on Canvas under Phi Theta Kappa. Please be advised that you may purchase a gold tassel from Phi Theta Kappa but you **cannot** wear it at graduation: See note above.

VETERAN STOLES

If you are a veteran, please contact Suzanne Boyington (sboyington@ccsnh.edu) in the Registrar's Office in Claremont at 603-542-7744 Ext. 5317 for more information regarding Veteran Stoles available to you. **Deadline: Friday, April 19.**

COMMENCEMENT PHOTOS



A professional photographer has been contracted to take photos during the graduation ceremony. Graduates are sent a packet of information in mid-April. The information describes the process for ordering photos. The price varies depending on the size and number of prints you select. You are under **no obligation** to make this purchase. If you have not received photo information, contact customer service at 1-978-851-5924 or www.commencementphotos.com.

DVD RECORDING OF COMMENCEMENT

Claremont Community TV, Channel 8, will be recording the ceremony. The ceremony will be posted to the CCTV website – www.claremontv.org. You may also purchase a DVD for \$10, check payable to: Claremont Community Television by contacting the Front Desk in Claremont. Please denote the year of the ceremony in memo line of the check. You will be notified when the DVD is available.

GRADUATION ANNOUNCEMENTS AND TICKETS

Graduation Announcements are distributed by Program Directors. Each graduating student is given five (5) complementary announcements to mail out to your family and friends. **Additional announcements are limited.** If you need additional announcements, please contact the Assistant Registrar, Suzanne Boyington (sboyington@ccsnh.edu) in the Registrar's Office in Claremont at 603-542-7744 Ext. 5317.

DIPLOMAS

Diploma covers will be handed out at the graduation ceremony. The actual diplomas will be ready for pick up at the Front Desk in Claremont starting Tuesday, May 21, 2019. **You must bring your student ID and your cover.** Diplomas not picked up by June 11, 2019 will be mailed to your address on file. (Reminder: Diplomas will not be available if you have a financial hold or library hold on your account.)

PARKING

Due to the number of graduates and limited number of parking spaces downtown, it is recommended that students and guests carpool if possible. A municipal parking garage is also available at 44 Main Street at the corner of Main and Central Streets.

GRADUATE SURVEY

Graduate surveys will be distributed at rehearsal on May 15.

SPECIAL ACCOMMODATIONS



Any graduate planning to participate in the commencement ceremony who will need special assistance (wheelchair access, sign language interpreter, etc.) should contact Cathy Driesch at (603) 542-7744 x 5421 by April 19.

Accommodations for guests: Special seating accommodations for guests are available on a first come, first served basis and are on the orchestra level of the Claremont Opera House. If assistance is needed the day of the ceremony, please speak with an usher. An elevator is available.