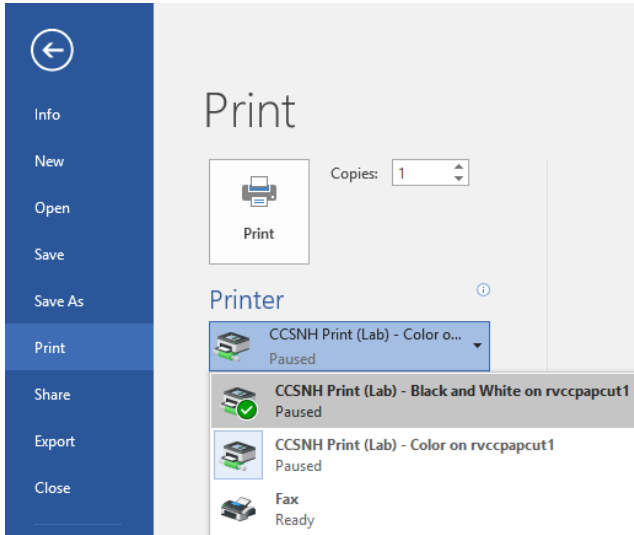
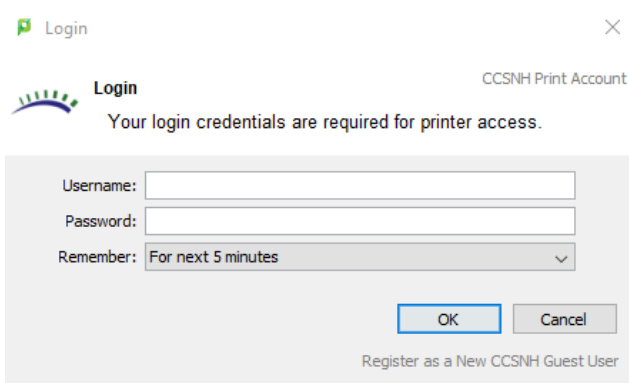


Note: When you login to the computer, you will automatically see the log in page. You can cancel or ignore this until you print

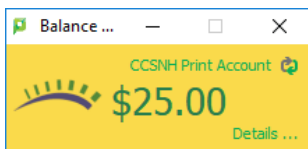
Step 1: After you select Print, make sure to select the right printer for B&W or Color print,



Step 2: Once you click print, your will be prompted to enter your EasyLogin credentials



Note: Once you are logged in, your balance will be shown in upper right corner of the screen.



Step 3: Go to the printer, scan your ID Badge to login to the system.

Note: For the first time user, you have to associate your card by scanning your ID and entering your Easylogin credential.

The image shows two screenshots of the PaperCutMF interface. The top screenshot is the login page, featuring the PaperCutMF logo at the top, followed by the instruction "Please swipe your card or enter your username and password." Below this are two input fields labeled "Username" and "Password", and a green "Log in" button. At the bottom of this section, it says "PaperCut NG 16.4.0". The bottom screenshot is the dashboard, showing the PaperCutMF logo and a "Log out" button in the top right. Below the logo, it displays "7 print jobs pending release" and "58 pages total" on the left, and a green "Print all" button on the right. The main area contains three large icons: "Print Release" (a printer icon), "Access Device" (a copier icon), and "Scan" (a scanner icon).

- To print, click "**Print Release**"
- To Copy, click "**Access Devices\Copy**"
- To Scan, click "**Scan**"

How to Recharge your Balance:

Step 1: Goto <https://print.ccsnh.edu/>

Step 2: Login with your Easylogin credential

Step 3: Click "Add Credit" to add balance using credit card in an increment of \$2, \$5, \$10 and \$20

Note: This portal will give you access to your balance, transfer balance, transaction history etc.