



1 College Place
Claremont, NH 03743
Phone: 603.542.7744 800.837.0658
Fax: 603.543.1844
Website: www.rivervalley.edu

Keene Academic Center
Cheshire House, 67 Winchester Street
Keene, NH 03431
Phone: 603.357.2142
Fax: 603.357.0408

Lebanon Academic Center
15 Hanover St, Lebanon, NH 03766
Phone: 603.443.4200
Fax: 603.443.6167

2020-2021 Request for Consideration of Special Circumstances

A student may request, one-time, a consideration for special circumstances if the student has a situation that is unusual and not common to all, for example, loss of income or exceptionally high medical costs.

Provide a detailed statement from you, the student, outlining the special circumstance for which you are requesting consideration.

- If the circumstance was unusual medical expenses, please provide the signed 2018 Federal Tax Return with all schedules and a total of all medical expenses not covered by any insurance.
- If the circumstance was a loss of income, please provide the following:
 - Copy of severance package (if severance was received)
 - Copy of last paystub from terminated employment
 - Copy of last paystub from previous employment
 - Copy of last four (4) paystub for all current employment
 - Copy of unemployment benefits
- If the circumstance was a loss of child support, please provide documentation of when child support ended and total amount received in that year.
- Other circumstances may require specific documents.

By signing below I/we certify that all of the information I/we provided is true and complete to the best of my/our knowledge and I/we agree, if asked, to provide information that will verify the accuracy of this completed form.

STUDENT NAME: _____

ID: _____

STUDENT SIGNATURE: _____

DATE: _____

PARENT SIGNATURE: _____

DATE: _____

(If Dependent Student)