

## LNA Program Open Enrollment Admission Eligibility and Submission Checklist

If you are interested in the Dartmouth/Cheshire LNA Program held in collaboration with RVCC, please go here for more information: <https://dhwri.org/nurse-assistant-training-program/>

### Eligible Students Shall:

- View a 4 minute LNA Information Session: [https://www.youtube.com/watch?v=YGCPn3k\\_7DU&feature=emb\\_title](https://www.youtube.com/watch?v=YGCPn3k_7DU&feature=emb_title)
- Take a short assessment to determine English reading and comprehension and basic math skills relative to job-related assignments
- Have not been convicted of a felony
- Pass a drug screening and background check
- Comply with RVCC's application procedures
- Comply with RVCC's tuition requirements
- Be able to attend 64 hours of classroom theory and skills, and 60 hours of clinicals over 7 weeks

**Submission Checklist:** Please complete the following: **Candidates may not enroll in a class until all items are complete.**

- Take, and pass with a minimum of 70%, a short English and Math Assessment – must be taken in person and can be taken in Claremont, Lebanon or Keene. Call 603-443-4200 for an appointment. (A TEAS test with a minimum score of 60% on the Math and 55% on the English/Language portion can be submitted in place of taking the assessments.)
  - Complete the LNA Application for Admission
    - o <https://www.rivervalley.edu/communityandworkforce/healthcare/lna-application-for-admission/>
- \*\*\*\*RVCC recommends not proceeding further until completing the previous two steps.\*\*\*\***
- Possess a current valid AHA BLS CPR certificate, or attend RVCC's course (or an equivalent AHA BLS course) prior to the start of the class Go here to register: <https://rvcc.coursestorm.com>
  - Sign up with Castle Branch and complete the Nursing Assistant IU68 drug screening, background check, and immunization check
    - o There is a \$159 charge: <https://portal.castlebranch.com/RH62>

### Supplies required once admitted to the program include:

- Black scrubs, watch with a second hand, no open toe shoes
- Textbook Hartmann's Nursing Assistant Care; Long Term Care, 4<sup>th</sup> ed., ISBN-13: 978-1604250749
- Workbook for Hartmann's NA Care; Long-Term Care and Home Care, 3<sup>rd</sup> ed., ISBN 978-1-60425-071-8

### Approximate Costs for the Course and Materials:

- Tuition - \$1700
- Textbooks – \$61
- Black Scrubs – \$35
- RVCC's CPR Course - \$70, if you don't already have a BLS CPR certificate (or an equivalent BLS course)
- Castle Branch drug screening, background check, and immunization check - \$159\*

**For possible tuition assistance go here:**

<https://www.rivervalley.edu/communityandworkforce/healthcare/lna-financial-aid/>

**Approximate Cost for the Course: \$1955\* or \$2025\* if you need the CPR course**

After successfully graduating from the program, you will be eligible to take the Certifying Exam. Upon successful completion of the Exam, you may apply for licensure from the NH Board of Nursing.

\*Costs could be more if immunizations are needed.

The following fees are associated with the Exam and License:

- Live Scan Fingerprints - \$48.25
- Red Cross Skills and Written Test (Certification Exam) - \$125
- NH Board of Nursing, Nursing Assistant License Fee – \$35

**Approximate Cost for the Exam and License: \$208.25**

If you have further questions about the RVCC LNA program, please call (603) 443-4200, or email us at [RVCCCLNA@ccsnh.edu](mailto:RVCCCLNA@ccsnh.edu).

**Non-Discrimination Policy:**

The Community College System of New Hampshire is committed to creating and maintaining a positive and productive learning environment for students, a professional setting for its employees, and a community atmosphere grounded in mutual respect, dignity, and integrity. In light of these objectives, the CCSNH prohibits all manner of discrimination in the administration of its employment programs and practices on the basis of unlawful criteria including race, color, religion, national or ethnic origin, age, sex, sexual orientation, marital status, disability, gender identify or expression, genetic information, and veteran status, as defined under applicable law.

**Refund/Withdrawal Policy:**

- If you cancel 72 hours or more before the start of the course, you will receive a 100% refund.
- If you cancel less than 72 hours before the start of the course, and up to 7 days after the start of the course, you will receive a 100% refund, less \$300.00 application fee.
- If you cancel more than 7 days after the start of the course, you will forfeit your full tuition fee.

Before you submit this form, please read the following notice: I certify that I reside at the address provided below. I accept responsibility for the selection of and payment for the courses as indicated above. I have read and understand the Refund/Withdrawal Policy. NOTE: I understand that I must fulfill my financial obligation one week before the start of the course, or my registration will be voided and my classes deleted. I agree that by registering for courses within the Community College System of New Hampshire (CCSNH), I am financially obligated for ALL costs related to the registered course(s). Upon a drop or withdrawal, I agree that I will be responsible for all charges as noted in the student catalog and handbook. I further understand that if I do not make payment in full, my account may be reported to the credit bureau and/or turned over to an outside collection agency. I also agree to pay for the fees of any collection agency, which may be based on a percentage of the debt up to a maximum of 35%, and all additional costs and expenses, including any protested check fees, court filing costs and reasonable attorney's fees, which will add significant costs to my account balance.

**Social Security**

For compliance purposes, the Community College System of New Hampshire and its Colleges collect names and social security numbers from all students attending the college. For example, the Internal Revenue Code requires the college to produce a 1098-T tax form. The college's use of social security numbers will be limited to legitimate educational purposes. The college will ensure the security of the student's social security number and will not disclose it to anyone outside the college, except as authorized by federal or state laws or applicable policies.