

**Job Title:** Science Lab Assistant

**Department:** Biological Health Science Department

**Supervisor:** Julie Robinson, Department Chair

**Pay Rate:** \$13 per hour

**Hours Per Week:** 10

**Number of Positions:** 2

**Submit Resume To:** Julie Robinson - [jrobinson@ccsnh.edu](mailto:jrobinson@ccsnh.edu)

**General Description:**

Duties include assisting with the preparation of lab set-ups and practical exams, washing lab materials, restocking lab supplies and managing inventory, maintaining cleanliness and organization of labs, making photocopies of lab materials, supervising open lab hours, completing documentation accurately, and other duties as assigned.

**Qualifications:**

Ability to work effectively with minimal supervision; ability to follow directions with accuracy; ability to complete tasks in a timely manner; possession of a detail-oriented mindset; willingness to learn new skills; ability to aid students/staff with a friendly demeanor; willingness to learn and ask questions. Successful completion of Biology 1, Biology 2, Anatomy & Physiology 1, Anatomy & Physiology 2, Microbiology, Chemistry 1, Chemistry 2, or other similar courses is beneficial but not required.