Students should use their SIS accounts to register for courses. They should consult with their academic advisor regarding course selection prior to registering for courses.

- 1. To add a course, log into your SIS account and select the student tab.
- 2. Once the tab is expanded, you will select "Registration".
- 3. The "Registration box will expand further to allow you to select "Add or Drop Classes" (If this does not default to the term you would like to add courses to, you can use the "Select Term" link to change the term).

(Your screen may look slightly different than the screen below)

Home > Student > Registration				
Personal Information Student				
C	Registration Register for classes Add/drop classes Display your class schedule	Student Records View your holds View grades View/request transcripts View advisor View Degree Audit View/request enrollment verification	Student Account View account charges View and Pay Account Ernroll in installment plan View holds Enroll/manage Electronic Refunds Obtain tax information	 Admissions Apply for Admission or Review Existing Applications
	 Select Term 	Add or Drop Classes	Look Up Cl	asses
	 Week at a Glance 	 Student Detail Schede 	ule Concise St	udent Schedule
	 My Advisor 			

4. (a) If you know the CRNs for the course(s) you would like to register for, you can enter them into the blank boxes across the middle of the screen. You will click "Submit Changes" when they have all been entered.

(b) If you do not know the CRNs for the course(s) you would like to register for, you can click on "Look Up Classes to Add". You will select the course using the checkbox next to it and click "Register".

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Is gee that by registering for courses within the Community College System of New Hampshire (CCSNH), I and fnancially obligated for ALL costs related to the registered course(s). Upon a drog or withdrawal, I agree that I will be responsible for all charges as noded in the student catality and handbook. If writer understand that If d in a presentage of the debt up to a maximum of 35%, and all additional costs and expenses, including any protested check fees, court fing or accentral balance. If we can additional costs and expenses, including any protested check fees, court fing or accentral balance. If we can additional costs and expenses, including any protested check fees, court fing or accentral balance. If we can additional costs and expenses, including any protested check fees, court fing or accentral balance. If we can additional costs and expenses, including any protested check fees, court fing or accentral balance. If we can additional costs and expenses, including any protested check fees, court fing or accentral balance. If we can additional costs and expenses, including any protested check fees, court fing or accentral balance. If we can additional costs and expenses, including any protested check fees, court fing or accentral balance were for the security numbers and vial of the security numbers and vial balance. If the security numbers and vial balance were code requires the college to protice a 100%. Find of the landows are applicable protices. If the accentral balance were for the security numbers and vial balance. If the security numbers are advial balance were for the security numbers and vial balan	Use the selection opti	ions to search the class schedule	e. You may choose any combination	of fields to narrow your search, bu	t you must select at least one Sub	ject. Select Class Search when yo	ir selection is complete.			
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TUTION RATES: In-State Students Rate is \$215 per credit (plus applicable fees)* Theve England Regional Students Program Rate is \$233 per credit. Out-of-State and International Students Rate is \$460 per credit.	Students who officially designated start of the order to get a 100% p	y withdraw from the college or ar e alternative semester to withdra efund.	individual course by the end of the w for a full refund. If the seventh or f	fourteenth (14th) calendar day of t ourteenth calendar day falls on a v	he semester will receive a 100% n veekend or holiday, the drop refun	efund of tuition, less non-refundabi d date will be the first business day	e fees. Students in classes that mee following the weekend or holiday. E	et in a format shorter than the tradit Exception: students in courses that	ional semester (15-16 weeks) will h meet for two weeks or fewer must o	ave seven (7) calendar days from the frop by the end of the first day of the c
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**We England Regional Students Program Rate is \$323 per credit. Out-of-State and International Students Rate is \$400 per credit. d Classes Worksheet Name National Changes Reset lew Holds • Change Class Options • Registration Fee Assessment	In-State Students Rat	e is \$215 per credit (plus applica	ble fees)."							
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