



EXHIBITION AGREEMENT

As part of its commitment to make arts programming available to students, employees and the community, River Valley Community College (“RVCC” or “College”) hosts three exhibitions per year, highlighting artistic achievement from the region. Exhibitions take place in RVCC Projects (herein referred to as “the gallery”), located at the main entrance of RVCC’s Claremont campus. The following Exhibition Agreement governs the terms under which individuals and organizations may display their work.

1. PARTIES: This Agreement is made between (Exhibitor’s printed name) _____, and *RVCC Projects* at River Valley Community College, located at 1 College Place, Claremont NH, 03743
2. Exhibitor will make the following exhibited items available for display from
3. Exhibitor and the Exhibition Coordinator shall schedule a mutually agreeable date and time for receipt and installation of the work. RVCC is not responsible for damage due to installation, removal or environmental hazards associated with placement of the work.
4. If RVCC or Exhibitor wishes to terminate this Agreement prior to the completion date above, RVCC or Exhibitor agrees to notify the other in writing with a minimum of ten (10) days advance notice of the earlier termination date and, in the event of early termination, Exhibitor agrees to plan with RVCC for removal and transportation of the work at a mutually agreeable time.
5. COPYRIGHT: Unless the College is notified in writing within ten (10) days of the full execution of this Agreement, Exhibitor hereby acknowledges and agrees: that the Exhibitor owns the copyright to the work of art including all rights of reproduction, and that any loaned art or objects may be photographed by the College for reproduction in College-related printed matter and for publicity purposes connected with the exhibition; that digital images may be made and retained on a permanent basis by the College for marketing, educational and instructional purposes; and that the art, objects, or images (print and digital) may be used for non-commercial video programs prepared by the College.
6. Exhibitor Acknowledgments: Exhibitor hereby acknowledges and agrees to the following
 - a. Prior to signing this agreement, the artist should inspect the gallery to ensure that it meets with their approval and minimum requirements.
 - b. The College will not be required to transport art at any time and for any reason.
 - c. If requested, the artist must be present at the time of installation to ensure that art is appropriately handled and displayed. The College is not responsible for errors of placement or damage to the art or objects in the installation process.
 - d. The College will not be responsible for environmental damage that may result from displaying the art or objects.
 - e. The State of NH and College self-insurance do not extend to art or objects lent to the College for display in RVCC Projects.

- f. The College and its representatives will not serve as agents to the artist.
 - g. The Exhibitor will supply an artist statement, resume or bio, and a list of the works with title, medium, size, year and if art or objects are for sale, the price, as well as at least one digital image of one artwork or object to be exhibited.
 - h. The College will make the exhibition information available to the public via its website and information posted in the gallery space.
7. The laws of the State of New Hampshire shall govern this Agreement, and the New Hampshire state courts shall have jurisdiction over its subject matter.
8. NOTICES: Any notice required under this Agreement shall be in writing and may either be given by email or sent by regular mail addressed to the following:

College: Exhibition Coordinator
 RVCC Projects c/o River Valley Community College
 1 College Place
 Claremont, NH 03743
 Email: rvccgallery@ccsnh.edu

9. Exhibited Artwork(s) and Objects

Title	Medium	Date	Dimensions	Price (if applicable)

10. This Agreement shall be in force only when fully executed by both parties.

I have read, understand and agree with the items outlined in this agreement.

Exhibitor: (Print name) _____

Exhibitor Signature: _____ Date _____

College Representative: (Print name) _____

College Representative Signature: _____ Date _____